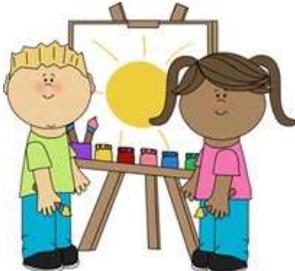


# WINTER SCHOOL DISTRICT



## 4 YEAR-OLD KINDERGARTEN HANDBOOK 2017/2018

## Staff

Mr. Kurt Lindau, District Administrator  
Mr. Adam Zopp, Principal

Mrs. Jessica Spinner – 4 Year old Kindergarten Teacher

Ms. Nicole Crosby, Guidance Counselor

Mrs. Randi Bodo, High School Secretary/Registrar 266-3301 ext. 2246  
Mrs. Linda Kinsley, Elementary Office Receptionist 266-3301



### *A Message to parents and students of the class of 2031*

Dear Parents,

On behalf of the staff, I would like to welcome you and your children to the Winter 4 year-old kindergarten class.

Starting school is an exciting time for children. If you have questions or concerns about those first days please let us know. We can work together to create a plan to increase the chance of a smooth start for your child.

We want this year to be the best ever for the children and families in the Winter School District. By working together in the best interest of our children, we can help see that it is.

J. Adam Zopp  
Principal



## **THE SCHOOL DAY.....**

Arrival time: 8:10 a.m.

Activities:                    Seat work  
                                      Breakfast  
                                      Pledge  
                                      Circle time  
                                      Large group  
                                      Free choice  
                                      Clean up/hand washing  
                                      Lunch  
                                      Recess

Afternoon:                    Head Start till 3:25 p.m.

We encourage regular attendance, but ask that you help us prevent colds and epidemics by keeping your child home whenever there is a sign of illness. For a small child, it is very miserable to become sick at school. A written explanation of your child's absence, for any reason should be brought in upon your child's return.

### **Bringing Money**

Your child may have to bring money to school on some occasions during the school year. When you send this money, please be sure to: Send it in a sealed envelope with your child's name and the teachers name on it; the amount of money and what it is for; and the date it was sent. Please pin the envelope to your child's shirt.

## **Bus Rules**

The bus driver will review all rules during the first week of school. The driver must always be obeyed.

Riding the bus is a privilege, not a right. Contact the driver or bus garage (715-266-3205) if your child is having a problem or you have bus route questions.

- A. Unacceptable behavior shall result in disciplinary action by school authorities following the Board Policy.
- B. Bus drivers may contact parents about a student's behavior and ask for their cooperation in correcting the situation.

General Expectations:

1. Follow the instructions of the bus driver.
2. Board and leave the bus at the bus stop and ride on the bus that you're assigned to ride.
3. Students who wish to ride home with another student must have written permission from a parent or guardian to be given to the bus driver and teacher.

Please call the bus garage at 715-266-3205 early or the night before if your child is not riding to school.



## Clothing

It is important that all sweaters and outdoor clothing such as hats, mittens, boots, scarves, etc. be labeled with your child's full name. This is to reduce losses and mix-ups. The children play outside every day. It is important that they dress appropriate for the weather. They do stay in when it is below zero or raining. Please send one set of extra clothing including underwear to keep at school.

### 4K Goals and Objectives at a Glance

- Social/Emotional Development
  - Sense of self
  - Responsibility for self and others pro-social behavior
- Physical Development
  - Gross motor skills
  - Fine motor skills
- Cognitive Development
  - Learning and problem solving
- Language Development
  - Listening and speaking skills
  - Pre-readiness reading and writing skills

***Work and play are the same to the young child  
they learn from both!***



## **Leaving During the School Day**

There are times when a parent needs to take their child out of school for appointments, etc. We would like all parents to use the following procedure when signing your child out.

Parent reports to the District Office, signs the student out and the receptionist will call the student to the office.

### *Adults other than parents picking student up*

Parents must either call or write a note that the student is leaving early with an adult other than themselves. The receptionist informs the teacher of the note or phone call. The receptionist will then call the student to the office when they are being picked up.

## **Messages**

Important messages from school are sent home with your child in the form of a written note. It is your child's responsibility to deliver this note to you. If your child is to ride a different bus or leave with someone other than the parent, a daily note sent with the child is required.

## **Medications**

The School District of Winter medication administration during school hours policy requires a current, signed, parent/guardian consent form and a physician's order form. Specific instructions are necessary for accurate administration, and if there are any changes, does or time of administration, a new form must be completed. The medication must be a prescription container with name, medication, dosage and physician's name.

Non-prescription products (over the counter) medications can be given to students during the school day if the parent/guardian consent form is completed. The student's medication must be kept in the District Office. Send only a small amount in the original container.

*Forms can be obtained from the District Office*

## School Health Services

**Teacher Observation:** Teachers observe their children daily for physical, mental, or emotional problems. Suspected deviations from good health are brought to the attention of the parents.

**Screening Procedures:** Screening for hearing and vision impairments will be done in kindergarten, first, third and fifth grades. Parent notification and referral will be sent out when an impairment is noted. Height and weight monitoring will be done each year through fifth grade. Scoliosis (spine) screening will be done in fifth and eighth grades.

**Contagious Diseases:** Parents should notify the school secretary of any communicable disease (i.e. chicken pox, head lice, mononucleosis, pink eye, scabies, strep throat, etc.) Winter School District has a *no nit policy for head lice*. *Please examine student's hair and scalp weekly*. "Mono", pink eye, scabies, and strep throat must be confirmed by a physician and treatment prescribed. Antibiotics must have been taken for 24 hours, no fever and physician instructions must accompany the student when returning to school.

**First Aid and Care for Emergency Illness at School:** Parents are notified of accidents or illness at school and are then expected to assume the responsibility for the care of their children. **The school must always have the information needed to get in touch with the parents or other responsible persons (with whom you have made previous arrangements) should an emergency arise. Be sure to notify the school if changes are made.** You will be asked to complete an emergency medical card which will provide this information.



**Immunizations:** There is a Wisconsin State Law (State Statute No. 140.05) requiring that ALL students have their immunization program completed before they enter school. This may be done at the time the child gets their physical or the monthly clinic provided by the county nursing services. The only exceptions are for those with a statement from their doctors exempting them for health reasons or from their pastor for religious reasons or personal waiver. The number of doses required are:

4 DTP/DT/Td - - 3 Polio - - 1 MMR (Measles, Mumps, Rubella)  
3 Hepatitis B - - 1 Varicella (Chicken Pox).

Chicken Pox (Varicella) immunization or date of disease is required before the start of school in the fall. A Sawyer County Public Health nurse comes to Winter for WIC and will administer vaccines. Please call 1-800-569-4162 ext. 2404. A \$2.00 donation is requested for each immunization.

**Health Records:** A pupil health record is kept for each child in school. It shows the results of examinations, screening tests, referrals, and observations of pupil health. Please make the school aware of all special conditions



### Parent Concerns

The School District encourages all parents and guardians to follow a simple step approach when they are concern with a problem at school. This approach saves time, effort and provides a more direct service to parents

- Step I            Contact the teacher directly if there is a classroom problem involving grades, discipline, etc.
- Step II            If a concern is not addressed to the satisfaction of the parent; contact the Principal if it is a discipline problem.
- Step III            Contact the District Administrator for other concerns.
- Step IV            If the district Administrator does not address your concern to your satisfaction; contact your area school board member.

## Speech and Language Services

The Winter School District is able to provide speech and language development services for those children who may benefit from them. Children who qualify for the elementary program are those in 4K through 5<sup>th</sup> grade, and who exhibit need for speech and language development services. Recently, the emphasis has been in the area of language.

Those children who are enrolled in speech therapy are seen several times a week for 20 to 30 minute periods. Usually they are seen individually in order to deal with their specific needs – sometimes small groups are needed.

1. Language – A child may be weak in the number of words he knows (vocabulary), the order of his words in sentences, or in general grammar skills. Kindergarten children are at an early language development level and may have difficulties with some skills that come later developmentally.

2. Articulation – Children learn speech sounds in a developmental order just as they acquire other skills. When articulation of speech sounds is below the child's age expectations, articulation therapy is recommended if a language problem is also present. All of the sounds should be developed by seven and a half or eight years of age.

3. Hearing – Your child may have a hearing loss if he exhibits one or more of the following characteristics; does not respond when spoken to; responds inappropriately when spoken to; watches other people's mouth movements closely (a form of lip-reading); and talks exceptionally loud or softly.

If you suspect a hearing loss in your child, speak either to the classroom teacher, or the speech and language clinician.





## School Closings and Information

Any school closings due to bad weather or some other emergency will be announced on area radio stations (listed below), Channel 10 and Channel 13 between 6:00 and 9:00 a.m. Any early dismissal of school will be announced ahead of time in the *Sawyer County Gazette* or notes will be sent home, and you will receive a call from “*One Call Now*”. **Parents, please have a plan for your children in the event that you are home when a school when a school closing occurs.**

WRLS – 92.3 Hayward  
WWIB – 103.7 Chippewa Falls  
WHSM – 101.1 Hayward  
WJMC – 96.1 Rice Lake

WJBL – 93.1 Ladysmith  
WNBI – 98.3 Park Falls  
WAXX – 104.5 Eau Claire  
WATQ – 106.7 Eau Claire

**\*\*Please note: If your address/(cell) phone number/email address changes during the school year, please contact Randi Bodo at 715-266-3301 ext. 2246. It's very important that we have up-to-date contact information on file.**

A monthly calendar of events and a monthly lunch menu will be sent home with the students. If a home does not receive a copy, please notify Randi in the High School office (266-3301 ext. 2246).